

1 INTRODUCTION

Glanmire Parish warmly welcomes all parishioners back to Mass at St. Joseph's Church, Springhill and St. Michael's Church, Upper Glanmire. Your safety and continued good health is of the utmost importance as we plan this resumption.

This document outlines the measures our Parish has put in place to protect everyone attending our Churches. These measures have been planned and implemented in line with current Public Health advice and the framework document issued by the Irish Bishops. Glanmire Parish will continue to follow the most up-to-date Public Health advice and associated regulations and obligations and this document will be updated in line with any changes.

2 DISPENSATION FROM SUNDAY & HOLY DAY OBLIGATION

Some people may be nervous returning to public gatherings of any size and it is important to note that the dispensation from Sunday and Holy Day obligation is extended for the time being.

3 ST JOSEPH'S CHURCH

29 th June	Resuming Public Masses, St Joseph's Church, Springhill		
Capacity	40 on ground floor 18 in gallery 28 in main hall in parish centre These numbers are for individual attendants socially distanced, 2m from each other. Note: Family members are excluded from the 2m social distancing rule and may sit together.		
Times	Mon-Fri	10:00	
	Saturday vigil Mass	18:00	
	Sunday	10:30	
		12:00 noon	
Entrance	Hand sanitisers will be available at the main entrance door. Please use as you enter the Church and/or the Parish Centre. You will be required to give contact information as you enter the church which is required for contact tracing. There will be volunteer Stewards at the main entrances and within the Church to help you with the new measures. In addition, there will be signs inside the Church to assist and advise you. Entry to the Church will be via the main door at the rear of the Church. All access to seats on the ground floor will be via the aisle nearest that seat. Seats near the walls will be accessed from the side aisles and seats in the centre will be accessed from the main aisle. People will be asked to fill the Church from the front to the back of the Church downstairs (no turning back) and from the back to the front in the Gallery. Some seats will be blocked off and there are signs indicating this at each end of these pews. The plan aims to minimise crossover and pinch points between people and will operate as a one way system only Entry to the Parish Centre will be via the main door and from there into the hall via the 2 nd door on the left. The hall will be filled from front to back. Seats for the Ministers of the Eucharist and the Minsters of the Word will be clearly marked at the front of the Church.		

	<p>Note: The Wheelchair Accessible entrance to the Church will still be available for anyone who needs to use it. Designated wheelchair spots will be marked and reserved in the Church.</p>
Exit	<p>Hand sanitiser will be available at all Exits.</p> <p>The Exit points in the Church will be through the Sacristy and the Wheelchair Accessible door on either side of the Altar. Please follow the one way system and use hand sanitiser as you leave the Church and/or the Parish Centre.</p> <p>Everyone is asked to remain in their seats until Mass is over. The Church will be emptied from front to back in a socially distanced manner. There will be volunteer Stewards to help you safely exit adhering to social distancing and there will be signs throughout the Church and Parish Centre to assist you.</p> <p>In St. Joseph's:</p> <ul style="list-style-type: none"> • Everyone seated on the left hand side on the ground floor will exit via the Sacristy • Everyone seated on the right hand side on the ground floor will exit via the Wheelchair Accessible door • Everyone in the Gallery will exit via the main door at the back of the Church • Everyone in the Parish Centre will exit via the first door (nearest main door to centre) in the main hall, with the hall exiting front to back
Ministers	<p>There will be one (1) Minister of the Word at each Mass for the time being.</p> <p>There will be three (4) Ministers of the Eucharist in St. Joseph's, including the Celebrant.</p> <p>Seats will be designated and marked for these Ministers.</p> <p>Ministers should make themselves known to the Stewards when they enter the Church and they will be shown to the designated seats.</p> <p>The Minister of the Word will read the readings, the Responsorial Psalm and the Prayers of the Faithful.</p> <p>The Ministers of the Eucharist will go into the Sacristy before Mass commences and wash their hands. Ministers will enter the Sacristy one by one and the next Minister will only go in when the previous one has exited. At the appropriate time in the Mass the Ministers will move to in front of the Altar observing social distancing, bow before the Altar and then move to stand in clearly marked positions in the Sanctuary. Ministers will sanitise their hands. On receiving communion, Ministers will put on a face covering and a face shield, sanitise their hands again and take the communion cup.</p> <ul style="list-style-type: none"> • The Minister of the Eucharist for the Parish Centre will exit from the Altar via the Wheelchair Accessible door, enter the Parish Centre and then go into the hall via the first door on the left. • The Minister of the Eucharist for the Gallery will exit from the Altar via the Wheelchair Accessible door, enter the Church via the main door and go upstairs to the Gallery. • The Minister of the Eucharist that remains in the Church with the Celebrant will start communion on one side of the church with the Celebrant starting at the other side of the Church. <p>Note: Liquid soap and paper towels will be available in the Sacristy.</p>

Communion	<p>Everyone will remain in their seats for communion. The Ministers will use the aisles and the empty pews to move through the Church and Gallery and offer communion to each person. Communion may only be received in the hand. Communion from the Chalice is reserved solely for the Celebrant.</p> <p>For anyone listening to Mass in the Church yard, Communion will be given by the Minister from the Parish Centre and/or the Minister from the Gallery with a Steward helping and guiding people. This will happen after communion in the Parish Centre.</p> <p>As Ministers will be unable to distribute Communion at a 2m distance, all Ministers will wear face masks / coverings and a face shield while distributing Communion.</p> <p>Gluten-free Communion will be available from all Ministers.</p>
Altar servers	<p>Altars servers will resume attending masses from start of October. There will be a max of 2 at any mass. Altar servers will gown up in the altar servers areas as usual. They will then come to the Sacristy with a parent and sign in. Altar servers will move into the church immediately after this and will remain in their designated seats until the priest comes in to start mass. At all times the altar servers will maintain a 2m social distancing from the priest.</p>
Choir/cantor /music	<p>Church music (instrumental) and cantors will resume.</p>
Collections	<p>The collection bags and baskets will not be passed around the Church at this time. Secured collection baskets will be placed at exits where people can put their contribution as they leave the Church or Parish Centre.</p>
Holy water	<p>The Holy Water fonts remain covered. Sprinkling of Holy Water is suspended for the time being.</p>
Missalettes	<p>Missalettes will not be provided for the moment and all books, leaflets and pamphlets have been removed from the Church for the moment.</p>
Masks	<p>Masks/face coverings are not mandatory, but the wearing of masks/face coverings is strongly advised and encouraged, by the parish and from the Bishop.</p>
Other	<p>The Sign of Peace will be omitted at this time.</p> <p>Sanitisation of the Church will be carried out after each Mass. All vessels, purifiers and finger towels will be changed after each Mass.</p> <p>The outside microphone will be turned on at the main entrance of St. Joseph's for weekend Masses. People are advised to maintain Social Distancing if remaining in the outside areas.</p>

4 ST MICHAEL'S CHURCH

5th July	Resuming Public Masses, St Michael's, Upper Glanmire
Capacity	<p>40</p> <p>This number is for individual attendants socially distanced, 2m from each other. Note: Family members are excluded from the 2m Social Distancing rule and may sit together.</p>
Times	Sunday (only) 09:30
Entrance	<p>Hand sanitiser will be available at the entrance. Please use as you enter the Church.</p> <p>You will be required to give contact information as you enter the church which is required for contact tracing.</p> <p>There will be volunteer Steward(s) at the entrance and within the Church to help you with the new measures. In addition, there will be signs outside and inside the Church to assist and advise you.</p> <p>Entry to the Church will be via the main door. People will be asked to fill the Church from the front to the back of the Church (no turning back). This is to enable a one way system to operate and to minimise crossover and pinch points between people.</p> <p>The seats will be filled from the centre aisle into each side, maintaining Social Distancing. Some seats will be blocked off.</p> <p>The seat for the Minister of the Word will be clearly marked.</p>
Exit	<p>Hand sanitiser will be available at the exit. Please use as you leave the Church.</p> <p>There will be volunteer Stewards to help you safely exit and there will be signs throughout the Church to assist you.</p> <p>Exit from the Church will be via the Sacristy only.</p>
Ministers	<p>There will be one (1) Minister of the Word at Mass for the time being.</p> <p>There will be one (1) Minister of the Eucharist which will be the Celebrant.</p> <p>A seat will be designated for the Minister of the Word.</p> <p>This Minister should make himself / herself known to the Steward(s) when they enter the Church and they will be shown to the designated seat.</p> <p>The Minister of the Word will read each of the readings and the Responsorial Psalm and the Prayers of the Faithful.</p>
Communion	<p>Communion will be given out at the end of Mass and people will exit the Church immediately afterwards (no returning to seats). Communion may only be received in the hand. Communion from the Chalice is reserved solely for the Celebrant.</p>

	<p>There will be signs on the floor to help with Social Distancing and people will queue for Communion in a socially distanced manner starting with people seated at the front of the Church.</p> <p>As the Celebrant will be unable to distribute Communion at a 2m distance, he will wear a face mask / covering while distributing Communion.</p> <p>Gluten-free Communion will be available from the celebrant.</p>
Altar servers	There will not be any Altar Servers at this time.
Choir/cantor /music	There will not be any Choir or music in the Church at this time.
Collections	The collection bags and baskets will not be passed around the Church at this time. Secured collection baskets will be placed at the exit where people can place their contribution, if desired, as they leave the Church.
Holy water	The Holy Water fonts will remain covered. Sprinkling of Holy Water is suspended for the time being.
Missalettes	Missalettes will not be provided for the moment and all books, leaflets and pamphlets have been removed from the Church for the moment.
Masks	Masks/face coverings are not mandatory, but the wearing of masks/face coverings is strongly advised and encouraged by the parish and from the Bishop.
Other	<p>The Sign of Peace will be omitted at this time.</p> <p>Sanitisation of the Church will be carried out after Mass. All vessels, purifiers and finger towels will be changed after each Mass.</p>

5 UPDATES

This is a living document. It will be updated as appropriate based on changes in Public Health advice. It will also be updated from local learning and feedback.